

			Planned days	Actual days	Notes / Reason for Variance
ANNUAL REVIEWS	Benefits	Governance	15	16.4	Completed
	Cash and Bank	Governance	10	3	Completed
	Council Tax	Governance	10	16.4	Completed
	Creditors	Governance	15	12.9	Completed
	Debtors	Governance	15	12.9	Ongoing - completed in 18/19
	Housing Rents	Governance	15	0.2	Ongoing - completed in 18/19
	Main Accounting	Governance	10	12.2	Ongoing - completed in 18/19
	NNDR	Governance	10	19.2	Ongoing - completed in 18/19
	Payroll	Governance	10	13.3	Completed
	Treasury Management	Governance	5	3.7	Completed
	IT	Governance	4	6.8	Completed
	Theatres Reconciliation	Governance	5	3.4	Completed
	Claims work		100	140	Extra work requested
			224	260.4	
Contingency			38	35	Work not completed in 16/17 and other work requested
Special Investigations/advice			40	25	
Follow ups re audits carried out in previous year			30	19.5	
			108	79.5	
CARRY FORWARDS FROM 16/17 PLAN	IT Contract	IT	10	0.2	Completed - managed to start in 16/17
	Change Controls	IT	10	0.3	Completed - managed to start in 16/17
	VAT	Operational	8	5.1	Completed
	Private Housing Grants	Operational	8	5.6	Ongoing
	Engineering	Operational	10	13.2	Completed
	Box Office Computer System	Operational	5	5.2	Completed
			51	29.6	
REQUESTS	Corporate Complaints	Operational	10	3	Not undertaken
			10	3	
HIGH RISK	Contract Managing and Monitoring	Operational	20	21	Draft - delayed owing to agreeing recommendations
			20	21	

Please turn
over

			Planned days	Actual days	Reason for Variance
MEDIUM RISK REVIEWS	W360	IT/Operational	15	6	Completed
	Asset Management	Operational	15	9	Ongoing
	Cafi Debtors	Operational	10	10.1	Completed
	Cafi GL	Operational	4	6.7	Completed
			44	31.8	
LOW RISK	Insurances	Operational	10	4.7	Completed
	Corporate Strategy/Priorities	Operational	10	11	Ongoing
	Development Control/CIL	Operational	15	3.6	Ongoing
	Partnerships	Operational	15		Not undertaken
			50	19.3	
JOINT AUDITS	RIPA	Operational	2		Hours not requested by Lewes
	Safeguarding	Operational	10	9.2	Ongoing - did not request hours from Lewes
	Joint Ventures	Operational	2		Hours not requested by Lewes
			14	9.2	
PLAN TOTAL			521	453.8	